REQUEST FOR APPEAL HEARING

A REQUEST FOR APPEAL HEARING MUST BE FILED WITHIN THIRTY (30) DAYS OF THE DATE OF THE NOTICE OF ACTION (NOA). REQUESTS MADE AFTER THIRTY (30) DAYS WILL NOT BE CONSIDERED.

TO REQUEST AN APPEAL HEARING, SEND THIS COMPLETED FORM AND A COPY OF THE NOTICE OF ACTION YOU ARE APPEALING TO: energyinfo@a[illegible]
OR BY MAIL TO: Arkansas Department of Energy & Environment | Arkansas Energy Office
5301 Northshore Drive | North Little Rock, AR 72118-5317

WHICH PROGRAM'S DECISION ARE YOU APPEALING?

☐ **LIHEAP** _____

☐ **WAP** _____

☐ **LIHWAP** _____

CLIENT NAME (PRINT): _____ PHONE NUMBER: _____

ADDRESS: _____ ALTERNATE #: _____

CITY, STATE AND ZIP CODE: _____ EMAIL: _____

COUNTY OF RESIDENCE: _____

IF COMPLETING THE FORM ON BEHALF OF THIS CLIENT, PLEASE PROVIDE YOUR NAME ADDRESS, PHONE NUMBER AND EMAIL BELOW:

YOUR NAME: _____ PHONE NUMBER: _____

ADDRESS _____ ALTERNATE #: _____

CITY, STATE AND ZIP CODE: _____ EMAIL: _____

What action are you appealing? (Check all that apply)

☐ I was not allowed to file an application.
☐ I filed an application, but it has not been processed in a reasonable amount of time.
☐ My application was wrongly denied.
☐ I disagree with the amount of my benefits.
☐ I am dissatisfied with the services I received.

☐ I believe I have been discriminated against on the basis of:

☐ Age ☐ Color ☐ Disability ☐ National Origin
☐ Political Beliefs ☐ Race ☐ Religion ☐ Sex

☐ Other: _____

PLEASE PROVIDE ADDITIONAL INFORMATION ON BACK.

Please provide additional information regarding the action you are appealing. Attach additional sheets, if necessary.

Signature of Applicant	Date	Signature of Person Helping to Complete This Form

REGISTER NUMBER OR UNIQUE IDENTIFIER (found in Section 1 of Notice of Action)

Within thirty (30) days of the date of the Notice of Action, mail the completed Request for Appeal Hearing and a copy of the Notice of Action you are appealing to:

Arkansas Department of Energy & Environment | Arkansas Energy Office | 5301 Northshore Drive
North Little Rock, AR 72118-5317
or email to energyinfo@a[illegible]

SEE REVERSE